



Satyawati College

[University of Delhi]

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MINUTES OF THE GOVERNING BODY MEETING WHICH WAS HELD ON 13.07.2019 IN THE COLLEGE COMMITTEE ROOM AT 11:00 AM.

A meeting of the Governing Body was held on 13th July, 2019 in the Committee Room wherein following members were present:

1. Prof. Ashok K. Prasad, Chairman, Governing Body
2. Prof. Sunil Kumar Muttou, Treasurer, Governing Body
3. Dr. Manjula Dass, Member-Secretary
4. Dr. Vijay Shankar Mishra, Officiating Principal Evening (Member Secretary)
5. Dr. Jameel Ahmad, Teachers Representative, Day College
6. Dr. Raisa Parveen, Teachers Representative, Day College
7. Dr. Rajiv Kumar Verma, Teachers Representative, Evening College
8. Mr. Dharmendra Kumar, Teachers Representative, Evening College
9. Mr. Akhilesh Yadav, Special Invitee, Day College
10. Mr. Parvinder Yadav, Special Invitee, Evening College

1. (a) It Confirmed minutes of the meeting held on 25.05.2019.

(b) There was no matter arising out of the minutes.

2. Matter deferred to the next Governing Body meeting to report legal opinion received from Mr. Mayank Yadav, Advocate in case of Mr. Ram Lakhan Meena.

Note: Dr. Ram Lakhan Meena, Assistant Professor in the Department of Hindi has been relieved from 10th August, 2016 (A/N) from the post of Professor, under the School of Humanities & Languages in Central University of Rajasthan in pursuance of the decision of the Executive Council in its meeting held on 10.08.2016.

Dr. Ram Lakhan Meena was sanctioned two years EOL without pay with Lien for two years from 14.08.2013 to join as Professor in the Central University of Rajasthan. His leave was extended for another one year w.e.f. 14.08.2015 to 13.08.2016 as an exceptional case.

He again requested for EOL for a period of two year w.e.f. 14.08.2016 vide letter dated 02.08.2016 and same was forwarded to University of Delhi.

Meanwhile, Central University of Rajasthan relieved him from the post of Professor, under the School of Humanities & Languages vide letter No. CURAJ/R/F.81/2016/1637 dated 10th August, 2016.)

Meanwhile the college received an application dated November 12, 2018 from Dr. Ram Lakhan Meena, to withdraw his application of VRS and request to join the college.

3. Approved the action taken by the Chairman on the recommendation of the Principal through Administrative Officer regarding Sanction of medical leave to Dr. Sudhir Kumar Goyal, Associate Professor w.e.f 21.07.2014 to 21.05.2015, accordingly sanctioned.
4. Approved to purchase 10 Computers and 10 Printers for the Departmental Rooms out of Development Fund on the request of Staff Association.
5. Approved to purchase 45 desks and 25 podiums through Gem for Class Rooms out of Development Fund on the recommendation of the Care-Taker.
6. Approved to appoint Four Multi Tasking Staff (MTS) on Contractual Basis as per University rules including Lift Operator. Dr. Jameel Ahmad and Mr. Sunil Kumar Chaubey Administrative Officer will be the member of the Appointment procedure Committee.
7. Approved child care leave of Mrs. Baishali Baruah w.e.f 01.08.2019 to 30.09.2019.
8. Approved appointment on Compassionate ground for the post of Office Attendant subject to approval of UGC and University of Delhi.
9. Matter deferred to the next meeting of Governing Body regarding the Audit Report of M/s Ashish Mishra & Co. for financial year 2014-15. Copy is enclosed as **Annexure-II**.
10. Approved child care leave of Dr. Anjali Daryal, Assistant Professor w.e.f 06.08.2019 for a period of one year.
11. Approved the action taken by the Chairman on the Study leave of Mr. Ashutosh Pandey, Assistant Professor w.e.f 05.07.2019 for a period of one year.

12. Approved to appoint One Semi Professional Assistant on Contractual Basis in the Library as per University Rules. Dr. Jameel Ahmad and Mr. Sunil Kumar Chaubey Administrative Officer will be the member of the Appointment procedure Committee.

Note: The College has three sanctioned posts of Semi Professional Assistants. One post is already filled through direct recruitment. One person is eligible for promotion, so one is filled through promotion and other one post is lying vacant.

13. It approved to give ex-post-facto approval to term of Dr. Manjula Dass as Officiating Principal of the College for a period of six months w.e.f. 03.08.2018 and for further period of six months w.e.f. 03.02.2019 or till the post is filled on permanent basis, whichever is earlier as she is the senior most teacher of the college who fulfill the minimum eligibility for the post of Principal as per 3rd and 4th Amendment of UGC.

The Governing Body extended six months from 3rd August, 2017 and sent the same to University of Delhi for approval vide letter no. SC/ADMN./222/2017 dated 13.07.2017 and another six months from 3rd February, 2018 and sent the same to University of Delhi for approval vide letter no. SC/ADMN./648/2018 dated 11.01.2018 and approval is awaited.

14. Noted letter received from University Grants Commission as well as University of Delhi regarding the post of College Librarian. Draft advertisement for the post of Librarian may be sent to the University for approval.

Note: UGC has sanctioned/approved one post of Librarian in the college. As per DOPT orders/rules, the post of Librarian is an isolated post, therefore, it does not fall under the ambit of reserved category i.e SC/ST/OBC/EWS/PWD (OH,VH,HH). The post of College librarian was reserved under PWD (HH) Category on the basis of approved roster.

15. Approved to increase salary of Manager of Auditorium from Rs.25,000/- p.m. to Rs.29,000/- p.m. from the month of July 2019 on the recommendation of Auditorium & Seminar Room Committee. Booking for official function in

auditorium will be allowed subject to satisfactory safety audit report from technical expert.

16. Ms. Renu Sinha, Assistant Professor, in the Department of Economics was appointed through proper Selection Committee and in her appointment letter only leave vacancy was mentioned. In this context her appointment can not be challenged.
17. Approved the appointment of Mr. Wasiul Haque, Assistant Engineer (Electrical) on contractual and per visit basis.

Note: Mr. Wasiul Haque was appointed assistant engineer (Electrical) per visit basis on 06.09.2018.

18. Matter deferred to next meeting of Governing Body to discuss the reply of letter no. CS-I/(III)/Misc.(TS)/STC/2019/399 dated 29.05.2019 received from University of Delhi regarding protection of pay in respect of Ms. Yakshi Anand Bahl, Assistant Professor, Department of Mathematics.

Note: It is submitted that on the scrutiny of Service Book and Salary Register of Ms. Yakshi Anand Bahl, Assistant Professor, department of Mathematics, discrepancy has been found in the Basic Pay at the time of her joining due to pay protection.

19. Matter deferred to next meeting of Governing Body to discuss the matter of Ex-post-facto approval in the case of two LDC's appointed in the college and request to UGC to consider the matter accordingly.

Note: In response of court order W.P.(C)3303/2018 & CM Nos.12934-35/2018 dated 06.04.2018 college sent a letter to Delhi University for ex-post-facto approval for two Junior Assistant vide letter no. SC/ADMN./1442/2018 dated 23.10.2018. College also sent letter to University Grants Commission for ex-post-facto approval in respect of two Junior Assistants vide letter no. SC/ADMN./115/2018 dated 16.07.2018. In this connection University Grants Commission sent a letter no. F.50-5/2014(DC) to Delhi University requesting to forward the proposal/request of Sayawati college for ex-post-facto approval in r/o two Junior Assistants with specific comments/views and recommendations on the matter. In reply of the University Grants Commission letter, the University of Delhi states that since the Governing Body of the college is the appointing authority, the issue therefore, is to be dealt by the college.

20. To report the action taken by the Chairman on the recommendation of the CCTV camera committee.

Note: The committee decided that the college should again place for the go ahead of procurement and installation of CCTV cameras as per the recommendation following due procedures and rules of the college/University/GOI.

Any other matter:

1. Approved Extension of Sabbatical Leave of Dr. Ashwani Kumar Sharma, Associate Professor w.e.f 19.07.2019 for a period of one year as per rule & subject to no objection from the teacher who was to proceed on leave immediately after him.
2. It decided that HRA be recovered from the employees residing in Jhuggi, as per CAG and Delhi Administration instructions.

Any other matter with the permission of the Chair.

Manjula Dass

**Dr. ManjulaDass
Officiating Principal/
Member Secretary**